

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA WAS
POSTED MARCH 15, 2024, AT 10:40 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF THE REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
MARCH 18, 2024
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on March 18, 2024, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on March 18, 2024. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$917,273.56**
- b. Approve minutes: February 20, 2024 (Regular)**
- c. Approve budget amendment: Amend FY 2023/2024 Capital Improvement Fund 252 Budget for Engine 10 repair.**
- d. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- e. Authorize the Chairman, Board of Trustees, to execute Change Order #04 with Cooper Machinery Services causing the continuance of work to be performed for the repair of Unit #10 at the Cushing Power Production Plant, in an additional amount of up to \$360,000.00, and to authorize payment.**
- f. Authorize the City Manager to issue a purchase order to Drive-Tec VFD Specialists in an amount up to \$8,719.00 for the purchase of one Danfoss 75hp**

Variable Frequency Drive for the Wastewater Treatment Plant, and to authorize payment.

- g. **Authorize the City Manager to execute engineering Work Order #23-11A with Professional Engineering Consultants, P.A. in the amount of \$22,400.00 for services related to the Deep Rock Road Waterline Relocation project, and to authorize payment.**
- h. **Authorize the City Manager to execute engineering Work Order #23-11B with Professional Engineering Consultants, P.A. in the amount of \$23,800.00 for services related to the Deep Rock Road Sanitary Sewer Relocation project, and to authorize payment.**
- i. **Recognize non-pay utility report for City operations and public facilities for 2/29/24 billing period.**
- j. **Recognize statement of cash and investments as of February 29, 2024.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

4. Items Removed from Consent Agenda

None.

5. Resolutions

- a. **RESOLUTION NO. 05-2024: A resolution authorizing the Chairman, Board of Trustees, to execute a construction contract with McGuire Brothers Construction, Inc., to include the base bid and Alternate Bid #1 in an amount up to \$930,050.00 for the Old Drake Sanitary Sewer Line Replacement, and to authorize payment.**

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE RESOLUTION NO. 05-2024 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE

- 6. **Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

None.

7. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE MARCH 18, 2024, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:12 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON

NAYS: NONE



RICKY LOFTON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(SEAL)

ATTEST:



JERRICA WORTHY, SECRETARY