

**IN ACCORDANCE WITH THE OKLAHOMA OPEN MEETING LAW, THE AGENDA
WAS POSTED DECEMBER 15, 2023, AT 10:07 A.M. AT THE CUSHING CITY HALL,
100 JUDY ADAMS BOULEVARD, CUSHING, OKLAHOMA**

**MINUTES OF REGULAR MEETING
CUSHING MUNICIPAL AUTHORITY
HELD AT 100 JUDY ADAMS BLVD.
DECEMBER 18, 2023
7:00 P.M.**

**THE BOARD MAY DISCUSS, CONSIDER, AND VOTE ON ANY ITEM LISTED ON AGENDA
IN ANY ORDER:**

- 1. Call to Order**
 - a. Roll Call**
 - b. Declaration of Quorum**

The Regular Meeting of the Cushing Municipal Authority was called to order on December 18, 2023, by Chairman Lofton.

PRESENT: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
ABSENT: NONE

- 2. Public Input and Unscheduled Personal Appearances**

Citizens wishing to participate in Public Input may do so by emailing their comments to citymanager@cityofcushing.org by 12:00 pm (noon) on December 18, 2023. Comments must include the citizen's full name and address (addresses will not be read aloud). Comments received by the deadline and meeting criteria will be read into the record. Comments will be limited to 3 minutes on agenda items only. The purpose of this agenda item is to provide an opportunity for citizens to comment on agenda items. Trustees do not engage in discussion under this agenda item, and staff members are directed not to, as well. If you seek discussion or inquiry, please contact a Trustee or the office of City Manager. Responses to citizens' comments, if any, will occur under the applicable agenda item or may be reserved for further responses by phone call, personal meeting, or a posting on the City's website.

- 3. Consent Agenda**

- a. Approve claims and payroll totaling: \$1,162,161.41**
- b. Approve minutes: November 20, 2023 (Regular)**
- c. Authorize the purchase of diesel fuel for the Power Plant and expend up to \$25,000.00.**
- d. Authorize the City Manager to issue a purchase order to Fleet Fuels in an amount up to \$25,000.00 for the purchase of engine oil for Engine #10 at the Power Plant, and to authorize payment.**
- e. Approve request for special assistance on refuse carry-out at 2001 North Kings Highway.**
- f. Authorize the City Manager to enter into a contract with Coates Field Service, Inc. in an amount up to \$9,250.00 for all work associated with the acquisition of easements for the 69 kV under build to the Harmony Substation, and to authorize payment.**
- g. Authorize the City Manager to issue a purchase order to Myer Pump and Supply in the amount of \$13,280.20 for the replacement of the motor and pump for water well #1, and to authorize payment.**

- h. Recognize non-pay utility report for City operations and public facilities for 11/30/23 billing period.
- i. Recognize statement of cash and investments as of November 30, 2023.

MOTION: A MOTION WAS MADE BY TRUSTEE DOWELL TO APPROVE THE CONSENT AGENDA AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE ROBERSON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

4. Items Removed from Consent Agenda

5. Resolutions

- a. **RESOLUTION NO. 18-2023: A resolution establishing and modifying a domestic violence utility deposit waiver policy; defining programs operated by federally recognized tribes as certifying agencies; establishing qualifications for said waiver; declaring an emergency; and establishing an effective date.**

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO APPROVE RESOLUTION NO. 18-2023 AS PRESENTED. THE MOTION WAS SECONDED BY TRUSTEE DOWELL AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.


AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE

- 6. Other New Business, if any, which has arisen since the posting of the Agenda and could not have been anticipated prior to the time of the posting (25 O.S. §311 (9)).**

7. Adjournment

MOTION: A MOTION WAS MADE BY TRUSTEE ROBERSON TO ADJOURN THE DECEMBER 18, 2023, REGULAR MEETING OF THE CUSHING MUNICIPAL AUTHORITY AT 8:52 P.M. THE MOTION WAS SECONDED BY VICE-CHAIRMAN ORTON AND RESULTED IN THE FOLLOWING ROLL CALL VOTE.

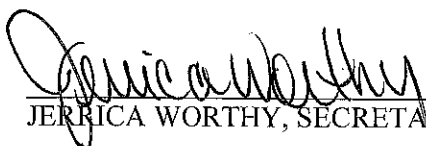
AYES: ROBERSON, BRANYAN, DOWELL, ORTON, LOFTON
NAYS: NONE



RICKY LOFTON, CHAIRMAN
CUSHING MUNICIPAL AUTHORITY

(S E A L)

ATTEST:



JERRICA WORTHY, SECRETARY